

CSL Aquatics (CSLA), Swim Team - Parent Meeting Minutes Wednesday, October 6th Teams Virtual Meeting.

Present:

Michael Calcutt, Head Coach

Christine Archambault, Aquatics Team Coordinator

1. Welcome and Presentation of CSLA Administration

Head Coach Michael Calcutt welcomed the parents.

Coach Mike: responsible for the technical aspects and competitions for swimmers 14yrs and over.

Christine Archambault general administration & financials for aquatic teams.

Regular practice attendance is essential for the continued development and is tracked, along with technical progress.

The CSLA Survival Guide is your resource for many details related to being a member of the swim team. Included is an outline of all additional fees, calendar of events.

2. Explanation of CSLA Fees & Volunteers

to the detailed description of all fees associated with being a member of the swim team, outlined on pages 3 to 6 in the Survival Guide. The *Survival Guide* has been shared via Mail Chimp emails; please contact Larry if you have not received our emails. The Survival Guide may also be found on the CSLA website homepage.

Swimmer's affiliation fees are included in the program fee.

Volunteers are essential to the success of all swim teams. During a competition, as many as 50 - 60 volunteers are needed for one 3-4 hour session which translates to 150 – 180 volunteers for one day of a competition. Families may choose to volunteer or incur a \$200 fee. Volunteer credits collected may be put towards the next season's registration fee.

- A google sheet is shared for volunteer duty sign ups; contact Christine for details.

3. Competitions & Related Fees

A google form will be shared via a Mail Chimp approximately 7 – 10 days prior to a competition (hosting clubs provide the deadlines and technical bulletins) to confirm the attendance of your child(ren) at the competition. Deadlines must be respected.

Confirmation for a competition by the deadline will incur a competition fee as outlined on page 4 of the Survival Guide.

Technical Bulletins are provided for each completion, by the organizing team and will be posted on the CSLA website as soon as it is received. The Technical Bulletin contains the warm-up & event schedule as well as all important competition details.

Qualifying for competitions: a chart is available that illustrates the requirements for each level of competition. Your child's coach can confirm the competitions they are eligible for.

- 10 and under swimmers attend Regional competitions
- 11 and over there are Invitational meets, Provincial development. AA, AAA championships and Canadian Eastern, Junior and Senior championships

Competition Schedule can be found on the CSLA website. It is updated if there are any changes.

Team Championships- This competition determines the Provincial Division our team competes within.

- Eligible swimmers must 11 years and over and have 3 official recorded times for the events they compete in.
- Team Champs TBD
 - A detailed information sheet will be available once we have a Meet schedule.
 - Please respect the deadline for the google form submission, for this competition.

4. Calendar of Events

The season's calendar of events is TBD. Additional social events may be added based on the Team's Social Committee.

Keep an eye out for Mail Chimp messages from the team for more details

5. Code of Conduct, Pool Rules and Regulations

Please consult the Survival Guide for the Swimmer & Parent Code of Conduct. As registered members of the CSLA Swim Team, you are accountable to the established Code of Conduct.

The posted pool rules apply to all swimmers

Swimmers must use their cards to enter the facility; without it they may be denied access to the swimming pool.

Please review the City Website for details about Covid protocols. Link Below.

<https://cotesaintluc.org/services/public-safety/covid-19/rules/>

6. Volunteers

Officials Coordinator, Joel Wener reviewed Officials volunteer opportunities and roles. See page 7 of the Survival Guide for details & necessary qualifications.

- We have a calendar of trainings located on the website. Please email Joel if you are interested in taking one of the trainings at officiels.csla@gmail.com The trainings will be a mixed learning format,(in person and an online option available)

Hospitality Volunteers are needed for all home competitions, including the Masters meet.

Fundraising is a way to reduce team travel costs. A big scale fundraising event is possible with its organization taken on by the Social Committee. For the Coffee Fundraiser an email will be sent out soon. Contact Christine for more information or if you are interested in volunteering.

NEW – Parent committee. We are looking for volunteers to host and organize various team Activities and Events (if covid rules permit)

7. Communication

CSLA website (www.swimteamcotesaintlucaquatics.com) is kept up to date and the gateway to all information, so parents should check it often.

E-mail: coaches will update parents every month by e-mail.

Mail Chimp: is used to share all competition, event and administrative communication. Check your Spam or Junk mail. Contact Christine if you haven't received emails from us.

Survival Guide: provides many important bits of information.

8. Adjournment - The meeting was adjourned at 7:15pm, over 65 parents attended.

Q & A

Please note many questions can be answered in the Swim Team Survival Guide. A link to the guide in French and English can be found on the swim team website.

- **Refund policy/ Procedures for cancellation,** Program Cancellation and Reimbursement. A reimbursement request must be made in writing via a completed and signed Reimbursement Request Form. Verbal or email requests will not be considered. Reimbursement requests may be submitted up to and including December 15 of the current year. Club Fees are not refundable after the 30 of September. Reimbursements requested after September 30 will apply to the training fees portion of the program only page 5
- **Competition fees** Competition Fees: Competition and related fees are additional to the program's cost. The fees are non-refundable once you confirm your participation. You will be invoiced throughout the season according to the competition schedules and an e-mail will be sent out to all club members, advising when the invoices are ready for payment. Page 4
- **How often should my kids come to practise?** Speak to your coach find out how many times a week is best for your age group. The more often you swim the more improvement you will see however we understand that you may have other commitments. Its always best to keep communication open with your coach.
- **Will there be any swim meets?** Currently big meets are on pause, but we are hopping to see the return in January. There are plans to host an intra meet (a meet between our own swimmers). This would happen during regular practise times. Details to be shared soon.
- **Can all swimmers compete?** Yes, all swimmers can compete.
- **Do swimmers have to compete?** No but the goal is to have swimmers eventually compete.
- **What is a volunteer fee?** \$200 for individual swimmer • \$250 for families with two members • \$300 for families with three or more members the volunteer fee will be invoiced by June 1 to all families who have not met the minimum team volunteering requirement per season, and it is payable immediately. Page 3
- **What equipment does my child need?** Coaches will advise their designated groups about the training equipment required. You can also view this information and order the required equipment directly from our team store: alltides.com, use code **CSLA25.** (Valid on all non Aquam Items) .www.swimteamcotesaintlucaquatics.com/training-equipment.htm page 2
- **Officials—Communication** Interested in becoming an official? The training dates for Officials Clinics are currently TBD but will appear on the CSLA website in the 'PARENTS' -> 'OFFICIALS' section. All official's certifications and officials experience

at competitions is tracked by the club's Officials Coordinator and submitted to the FNQ. Please communicate requests regarding officiating via through our Official's Coordinator Joel Wener (officiels.csla@gmail.com) or Christine Archambault (carchambault@cotesaintluc.org) page 7

- **Locker rentals** Due to covid restrictions there may be limited lockers available.
- **Showers and hair dryers are available.**